

**Room Capacities by Layout**

| <u>Room</u>       | <u>Banquet</u> | <u>Board Room</u> | <u>Class Room</u> | <u>Reception</u> | <u>Theater</u> | <u>U-Shaped</u> |
|-------------------|----------------|-------------------|-------------------|------------------|----------------|-----------------|
| <i>Upstairs</i>   |                |                   |                   |                  |                |                 |
| Buckhead Ballroom | 200            | -                 | 100               | 250              | 200            | 50              |
| Paces             | 50             | 30                | 40                | 50               | 50             | 35              |
| Lounge            | -              | -                 | -                 | 150              | -              | -               |
| Buckhead & Paces  | 250            | -                 | -                 | 300              | -              | -               |
| <i>Downstairs</i> |                |                   |                   |                  |                |                 |
| Grand Ballroom    | 300            | -                 | 200               | 300              | 300            | -               |
| East Ballroom     | 60             | 30                | 50                | 75               | 90             | 30              |
| West Ballroom     | 120            | 30                | 100               | 120              | 100            | 50              |
| Club Room         | 34             | 24                | 30                | -                | 30             | 25              |

|                   | <u>Room Dimensions</u> | <u>Area Sq Ft</u> | <u>Ceiling Height</u> | <u>Floor Level</u> | <u>Natural Lighting</u> |
|-------------------|------------------------|-------------------|-----------------------|--------------------|-------------------------|
| <i>Upstairs</i>   |                        |                   |                       |                    |                         |
| Buckhead Ballroom | 54' x 45'              | 2400              | 10 & 11 ft            | Upper              | Yes                     |
| Paces             | 33.5' x 16.5'          | 5500              | 10 ft                 | Upper              | Yes                     |
| Lounge            | Custom                 | 900               | 10 ft                 | Upper              | Yes                     |
| <i>Downstairs</i> |                        |                   |                       |                    |                         |
| Grand Ballroom    | 54' x 56'              | 3,000             | 9 ft & 14ft           | Lower              | Yes                     |
| East Ballroom     | 18.5' x 52'            | 1,000             | 9 ft & 14ft           | Lower              | Yes                     |
| West Ballroom     | 34' x 52'              | 2,000             | 9 ft & 14ft           | Lower              | Yes                     |
| Club Room         | 23' x 18'              | 450               | 9 ft                  | Lower              | No                      |

**' EQUIPMENT ON SITE**

- LCD Projector
- Slide Projectors
- Overhead Projector
- Chairs (3x3) (4x4) (6x6) (8x8)
- Podiums
- Microphones
- Flip Chart & Markers
- White Boards & Markers
- Telephone Hook Up
- Fax Hook Up
- Wireless Internet